

Supplement to NAVA Whistleblower Policy

On receipt of a disclosure the Disclosure Officer must report the disclosure to the Chairperson of NAVA, or if the Chairperson is not an appropriate person given the identity of the discloser or the nature of the disclosure, the Deputy Chairperson of NAVA or the Treasurer of NAVA. This report to the Chairperson/Deputy Chairperson/Treasurer is to not include any identifying information regarding the discloser and must be done in a timely manner.

The appointment of Protection Officers

NAVA's Internal Protection Officer is Holly Morrison. If the Internal Protection Officer is not appropriate given the identity of the discloser or the nature of the disclosure the Chairperson/Deputy Chairperson/Treasurer will appoint a full time or part time NAVA employee as Protection Officer for this investigation.

The appointment of Investigation Officers

On receiving the report of a disclosure from the Disclosure Officer the Chairperson/ Deputy Chairperson/ Treasurer will appoint an external Investigation Officer to investigate the matter. This must be finalised in a timely manner, as the Investigation Officer must finalise the scoping process of the investigation within one month of NAVA receiving the disclosure.